

## **ATTACHMENT C**

### **TECHNICAL PROPOSAL TEMPLATE**

#### **Questionnaire**

**Instructions:** Please provide a detailed response to the items below. Any incomplete technical proposal lacking a detailed response may be deemed non-responsive.

#### **I. Functional Requirements**

Detail your platform's ability to meet the functional requirements listed in Attachment A – Statement of Work (SOW) Section 4 (Functional Requirements), please detail and provide a response for each subsection and your platform's ability to meet those requirements

- 4.1 Contract Repository & Document Management
- 4.2 Contract Number Assignment & Tracking
- 4.3 Notification & Alert Capabilities
- 4.4 Editing & Collaboration
- 4.5 Reporting & Analytics
- 4.6 Workflow & Administration Tools
- 4.7 System Integration
- 4.8 Future Expansion

#### **II. Technical Requirements**

Detail your platform's ability to meet the technical requirements listed in Attachment A – SOW Section 5 (Technical Requirements), please detail and provide a response for each subsection and your platform's ability to meet those requirements.

- 5.1 Security & Compliance
- 5.2 System Architecture
- 5.3 Usability

- 5.4 Implementation & Support
- 5.5 Deliverables

### **III. Performance Expectations**

Detail how your platform will meet and exceed those performance expectations in the SOW section 6 (Performance Expectations).

### **IV. Vendor Qualifications**

- a. Describe your experience implementing CMS solutions for government, judicial, or public-sector agencies of similar size and complexity.
- b. Please provide contact information for 3 references.
- c. Describe your ability to support future system growth and enhancements.